



Beach Tidings

Virginia Beach Council of PTAs Newsletter

ISSUE 3

NOVEMBER 2010

2010-2011

Council Officers

President – Shelly Jones

sjonesvbptaprez@hotmail.com

or pony Windsor Woods ES

1st Vice President

Programs— Nicole Ingalls

2nd Vice President

Membership- Alanna

Bobulinski

Treasurer—Jill Burley

Recording Secretary

Maggie Fitzgerald

Corresponding Secretary

Astrid White

RESOURCES

National PTA

www.pta.org

Virginia PTA

www.vapta.org

Virginia Beach PTA

www.vbpta.org

We are also on

Facebook

President's Corner

Dear Presidents,

There are many wonderful events that PTAs are holding across the city. Fall carnivals, fundraisers, awards programs, and of course the support of those booster clubs are in full force. Even with all of your success, this can also be a challenging time to secure volunteers for events as well as maintain positive working relationships within your board. This may be a great time to give your board members and committee chairs that extra pat on the back and let them know how much you appreciate their efforts. Remember, your PTA is only as strong as its volunteers.

I am very excited about the progress Council has made in providing a working and user friendly website. Thank you for your patience as we have attempted to provide you with a product that you can access for information, forms, monthly checklists, etc.. If you have not visited the website recently, I invite you to do so. We are always looking for ways to improve and will continue to work diligently to provide you with access to the most current information in a timely manner.

Please remember that all local units are required by the IRS to file taxes. Whether it is a 990, 990EZ, or 990N form, you must file a tax return or an extension if needed by November 15th. Please do not let this deadline pass you by. In addition, don't forget to submit a copy of your 990 tax return to Council by November 15th. Submitting a copy of your tax return to Council is a requirement for the Exemplary Award.

I must admit that Reflections is one of my personal favorite programs that the PTA offers and I can't wait to see the work of our students. Reflections give our students an opportunity to showcase their talents through a variety of venues. It never ceases to amaze me how talented our students are in Virginia Beach. Please let your Reflections chairs know how appreciative we are at Council for their hard work. The dates for Reflections turn-in to Council are posted on the website.

Please stop me to say hello if you are in Richmond at the convention. Don't forget to bring your membership card with you as every delegate must have a membership card to vote. As always, Council is here to support you and your unit. Do not hesitate to call upon us as needed. Thank you for your continued dedication to the PTA. I wish you and your family a very Happy Thanksgiving.

Shelly

Is Your Unit In Good Standing?

PTA units are in good standing and can participate in the Reflections Program, Citizenship Essay Project, and Scholarship Program if they meet the following criteria:

- Pay dues before the December 1st deadline
 - Bylaws are current
- Adheres to the Purposes and basic policies of PTA
- Submits Local Unit Officers form and verification of local unit's EIN to the state office by June 15th
- Forwards copy of required 990 form and audit to the state office per IRS regulations



PLP VOTE

Thank you for your PLP votes. They have been tallied and turned in to our District Director. Your member's input will help shape the PTA in the future. Submission of your PLP votes was a requirement for the Exemplary Award.

2011 Citizenship Essay Project

Virginia PTA 2010-11 Citizenship Essay Project theme is "**Entitlement vs. Responsibility.**" This essay project allows students in grades 6-12 to express their views and opinions on character or citizenship. Virginia PTA is committed to promoting a sense of citizenship and responsibility in the lives of our children-tomorrow's leaders.

All Virginia students in grades 6 -12 enrolled in schools with PTA/PTSA units in good standing may enter. A PTA in good standing is one who has paid state and national dues by June 30, and bylaws are current, having been revised within the last five (5) years.

Entries are due to district directors by Feb. 1 (postmarked)

Awards will be given in both age groups (middle school grades 6-8 and high school grades 9-12):

- 1st Place -- \$1,000 Savings Bond
- 2nd Place -- \$500 Savings Bond
- 3rd Place -- \$250 Savings Bond

Applications for the Citizenship Essay Project can be found on the Virginia PTA website at www.vaptz.org as well as in the Virginia PTA LURG.



Upcoming Events



General Membership Meetings: 6:30pm

(Registration begins at 6:00 pm)

- 11/4 —Roundtable and Fall LTI, Reflections drop off, Linkhorn Park ES
- 11/6 —Reflections Drop Off, Office Depot, Hilltop, 10-noon
- 11/5-6 -State Convention— Richmond, VA
- 11/15 —Tax Return Deadline and Copy due to Council
- 12/1 —Deadline for Council Dues/Minutes/Newsletter to WWES
- 12/1 —Deadline for State Membership Dues
- 2/24 —Reflections Celebration, Corporate Landing MS
- 3/24 —Vendor Fair, Windsor Woods ES
- 5/12 —Council Annual Dinner, Landstown HS
- 6/2 —Spring LTI, Plaza MS

Please Mark Your Calendar Today!

NOVEMBER 2010

Sun	Mon	Tue	Wed	Thu	Fri	Sat
	1	2	3	4	5	6
7	8	9	10	11	12	13
	School Psychology Awareness Week			VETERN'S DAY		
14	15	16	17	18	19	20
	TAX RETURN DEADLINE			Educational Support Professionals Recognition Day		
21	22	23	24	25	26	27
						
28	29	30		Educational Professionals: Teacher Assistants, Cafeteria, Bus Drivers, School Plant, and Supply Services		

FACEBOOK NEWS

Virginia Beach Council of PTAs is now on Facebook! Become a fan! We are using social media tools to increase communication to our local units.

Local Unit News *What is Your PTA Up to ?*

As the Newsletter Editor, I am always looking for local PTA unit news. Email me about events and activities that your PTA is hosting. Email me at astrid.white@vbschools.com no later than the last day of every month.

Bylaws

Expired As of October 25, 2010

Brookwood Elementary
Kempsville Elementary
Ocean Lakes Elementary
Princess Anne Elementary
Pembroke Meadows Elementary
Plaza Middle

Expires October 2010

Princess Anne Middle School

Expires November 2010

Bayside Elementary
Bayside Middle
Kellam High
Landstown Elementary

Expiring in 2011

Glenwood Elementary
Great Neck Middle
Green Run High
Indian Lakes Elementary
Kempsville Meadows Elementary
Landstown High
Malibu Elementary
Plaza Middle



If there are any errors with my records, please email me at Erika.Connolly@VBSchools.com so we can get an official copy of your current by laws. Thank you so much for your efforts with this matter.

Membership

Congratulations all Local Units! You have made it through Open House and one of your biggest Membership drives of the 2010-2011 school year! Yes, there are more memberships coming in and you have set a goal to reach – keep going!

Here are a few housekeeping things to keep in mind –

1. State dues are due by December 1st. It is your first membership deadline and is a requirement to the Exemplary award that Virginia Beach Council of PTAs gives out in May at our Annual dinner. By getting these dues in (the ones to state especially) your unit remains in “Good Standing” with the State.
2. Cardinal award is also based on these dues. Cardinal award that is given out by Virginia Beach Council of PTAs is based on having 75% of your membership by December 1st.
3. Virginia Beach Council of PTA dues are also due for membership and scholarship – that is your local units membership to vote on the city level and support our local high schools by giving scholarships – 1 for each high school.
(SO THIS DEADLINE DEC 1ST IS VERY IMPORTANT FOR YOUR UNIT)
4. Membership chairs should have given out all membership cards by now to Members who have paid dues for this school year. If not, then please do so. Your members have paid and it is their money that supports your unit and children.
5. Membership chair should by now have a spreadsheet of all members and be able to give a copy to the Treasurer for Audit records and to the President. If you have not done this please do so; keeping this list current and complete will make the job easier and help your unit run more efficiently.

As the school year is rolling you as Membership chair will have busy times and slow times. Keep the membership records up to date and keep going towards your goals!

Merit Award -

This award is present in May at the Annual Dinner and is for 100% staff membership.

Schools Currently receiving the award as of October 1, 2010:

Bayside Elementary
Independence Middle
Parkway Elementary
Red Mill Elementary
Strawbridge Elementary

If anyone has questions or concerns, please contact me at alannabobulinski@cox.net

Alanna Bobulinski

2nd VP Membership Virginia Beach Council of PTAs

Keep up the hard work
and dedication to all the
children of Virginia Beach

The Date Has Been Changed!

*VBCPS Volunteer Coordinator
Certification Training Fall 2010*

When: December 8, 2010

Where: School Administration Building (#6); room 113

Registration Deadline: Friday, December 3, 2010

Questions? Contact Melissa McQuarrie,
Director Office of Community Relations

RESOURCES

The Local Unit Resource Guide has been updated for 2010-2011. This valuable document contains everything you need to know as a PTA leader. Reference the guide for forms, roles and responsibilities, and other vital information. The LURG can be found on the VA PTA website at www.vapta.org

SCHOLARSHIP CENTRAL WEBSITE

If your local unit offers a scholarship for graduating seniors of the class of 2011, your local unit is invited to post its scholarship information on VBCPS Scholarship Central website. Send your Scholarship Application along with the Scholarship Central Form to Nancy Hollingsworth at Nancy.Hollingsworth@vbschools.com or to the Department of Curriculum and Instruction, Office of Guidance Services and Student Records, 520 S. independence Blvd., Virginia Beach. VA 23452.

Treasurer's Corner

Responsibilities of Being Non-Profit

- The local unit must adhere to the Purpose of PTA
- Orderly and Correct Financial Records are required to be kept
- An annual audit must be conducted
- Appropriate 990 Form must be filed with the IRS
- The local unit must maintain their "unit in good standing" status

Fall LTI/Roundtable

Thanks to all who attended the Fall LTI/Roundtable program at Linkhorn Park. I hope that everyone enjoyed the program and that the information was beneficial to you. I look forward to seeing you all again at other programs throughout the year. Also allow me to thank the presenters and all the volunteers who helped to make the Fall LTI/Roundtable a big success.



Electronic Newsletter Distribution List

Calling all Presidents!!! If you would like an electronic copy of the newsletter each month email, Astrid White at astrid.white@vbschools.com or corpcheercoach.com.

Upcoming Deadlines

- December 1, 2010- Deadline for Cardinal Award
1st set of dues due to state to be counted as a unit in good standing
- March 1, 2011 - 2nd set of dues sent to state
- April 22, 2011- Merit Award Application Due
- April 22, 2011- Exemplary Award Application Due
- June 30, 2011 - Deadline for last set of dues sent to state

REVISED DATE!

VBCPS Volunteer Coordinator Certification Training Fall 2010

Join fellow volunteer coordinators to improve your skills and earn certification as a Volunteer Coordinator! Topics covered in these stimulating interactive sessions include:

- Role of School Volunteer Coordinators
- Assessing Needs/Resources
- Recruiting
- Assigning
- Training
- Managing
- Recognizing
- Evaluating

Questions? Call Melissa McQuarrie, Director
Office of Community Relations
Phone: 263-1936
Email: melissa.mcquarrie@vbschools.com

Wednesday, December 8, 2010

5:00-8:00 p.m.

School Administration Building
2512 George Mason Drive (Building 6)
Room 113
Virginia Beach, VA



"The best way to build the number of volunteers and their hours is to be careful managers of the time already being volunteered."
- UPS foundation Volunteer Survey

←----->
Registration Deadline: Friday, December 3, 2010

Please return to Jody Blaufus,
Office of Community Relations
School Administration Building
2512 George Mason Drive
Virginia Beach, VA 23456
Fax: 263-1009

Name _____

Volunteer

School _____

VBCPS Staff

Cell Phone _____

E-mail _____

If Staff, Wise #



VIRGINIA BEACH CITY PUBLIC SCHOOLS

A H E A D O F T H E C U R V E

SCHOLARSHIP CENTRAL

Change/Addition Form

School:

Name: Date:

Scholarship Name:
(List in the following order: school specific; sponsoring agencies; name of scholarship)

Scholarship Contact:

Web Address:

E-mail Address:

Requirements/Eligibility:

Amount (*specific or range*): \$

No. of Scholarships:
(Up to 11 or TBD)

Deadline:

Type: School Specific General

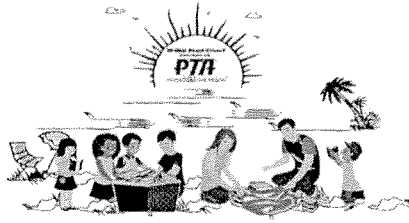
GPA Required: Yes No

Financial Need: Yes No

Extracurricular/Community Service: Yes No

Minority: Yes No N/A

Send completed form with Scholarship Application to Nancy Hollingsworth at Nancy.Hollingsworth@vbschools.com or to the Department of Curriculum and Instruction, Office of Guidance Services and Student Records, 520 S. Independence Blvd., Virginia Beach, VA 23452



**Virginia Beach Council of PTAs
Annual Dues Remittance Form
Please remit a copy of this form and payment by December 1, 2010**

PTA Name: _____

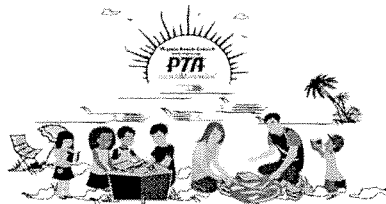
Treasurer Name: _____

Treasurer phone: _____ Email: _____

Check total: \$52.00 Check #: _____

*Council annual dues are a requirement for all local units

Please make check payable to Virginia Beach Council of PTAs
Send via pony mail to Jill Burley, Treasurer, North Landing Elementary School
A copy of this form will serve for your PTA records



**Virginia Beach Council of PTAs
Scholarship Donation Remittance Form
Please remit a copy of this form and payment by March 1, 2011**

PTA Name: _____

Treasurer Name: _____

Treasurer phone: _____ Email: _____

Scholarship donation: \$100.00 Check #: _____

*Scholarship donation is a requirement for the Exemplary Award

Please make check payable to Virginia Beach Council of PTAs
Send via pony mail to Jill Burley, Treasurer, North Landing Elementary School
A copy of this form will serve for your PTA records.



LOCAL UNIT DUES REMITTANCE STATEMENT

DEADLINE 12/1, 3/1, 6/30

Date Rec'd _____
 Check # _____
 Date _____
 Amount _____

For units to be in good standing, dues must be received, postmarked by December 1, in the State Office. Membership dues should also be submitted on March 1 for memberships paid on or after December 1, and June 30 for memberships paid on or after March 1.

Effective July 1, 2010, when remitting dues to the State Office, State and National membership dues should be included in one check payable to Virginia PTA in the amount of \$2.75 per individual (National \$1.75/member and State \$1.00/member). It is the responsibility of Virginia PTA to remit dues to National PTA monthly. Please pay council dues directly to the council.

Please mail check and form to: Virginia PTA
 1027 Wilmer Avenue
 Richmond, VA 23227-2419

Questions: (804) 264-1234

National ID No. _____ EIN No. _____
 Complete Name of Local PTA/PTSA _____
 School Address _____ City _____ Zip _____
 Local PTA/PTSA President _____
 Email _____ Phone _____
 Address _____ City _____ Zip _____
 City or County _____ PTA District _____
 Local PTA/PTSA Treasurer _____ Email _____
 Address _____ City _____ Zip _____
 Phone _____ Signature of Treasurer _____

WHEN REMITTING DUES TO THE STATE OFFICE, PLEASE PROVIDE THE FOLLOWING INFORMATION:

This payment covers dues received from _____ to _____
 Amount charged for local unit dues per individual is: \$ _____

*The total of these should equal your total membership reported below.
 For these classifications, the parents/guardians can be any member who is not considered a student or staff/faculty.*

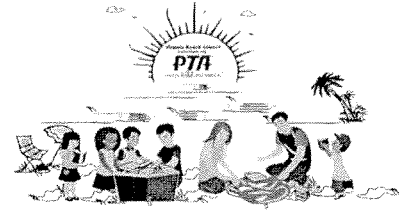
_____ Number of female members	
_____ Number of male members	PTA Founders Day Gift \$ _____
_____ Number of student members	
_____ Number of staff/faculty members	
Enter the number of members <u> 0 </u> x \$2.75/member = \$ <u> 0.00 </u> Total Remitted \$ <u> 0.00 </u>	

A COPY OF YOUR MEMBERSHIP LIST IS NOT REQUIRED AT THIS TIME; HOWEVER, IT MUST BE ACCURATELY MAINTAINED BY YOUR UNIT AS IT MAY BE REQUESTED AT ANY TIME.

**EFFECTIVE JULY 1, DUES
ARE \$2.75 PER MEMBER!**

FOR STATE OFFICE USE ONLY		
	D	FD
N		
S		

PRINCIPLES OF AMERICAN CITIZENSHIP



2010–2011 Student Nomination Form

Please circle the appropriate trait: (Due date follows)

September = Responsibility
10/01/10

October = Diligence
11/05/10

November = Respect
12/03/10

December = Kindness
01/07/11

January = Fairness
02/04/11

February = Honesty
03/04/11

March = Cooperation
04/01/11

April = Self Control
05/06/11

May = Trustworthiness
06/03/11

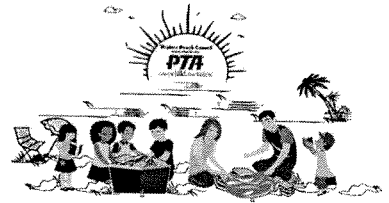
Name of student _____ Grade level _____
School name _____
Principal _____
Nominated by _____
Submitted by _____
Contact number _____

Please provide write-up to support student's nomination.

Remember to cite specific example(s.) Use additional sheets if necessary.

Please pony nomination forms to: Shelly Jones at Windsor Woods Elementary

November Checklist



- _____ Complete October checklist
- _____ Attend Roundtable Event /LTI at Linkhorn Park Elementary
- _____ Attend PTA Convention in Richmond, VA
- _____ Local Unit Remittance Forms/Council Dues submitted by Dec. 1st deadline
- _____ Reflections entries turned in to Council by deadline
- _____ Plan Reflections Celebration
- _____ PTA Membership cards distributed to all members
- _____ Have you reached 75% of last year's membership for Cardinal Award?
- _____ File Taxes with IRS by November 15th
- _____ Information sent to VA PTA and VB PTA: (repeated from October)
 - Audit Report approved by the General Membership
 - 990-990EZ tax form
- _____ Submit copy of Local Unit Newsletter to Council by December 1st
- _____ General Membership Minutes reflecting approval of audit & budget sent to Council PTA at Windsor Woods ES by December 1st
- _____ Remind members to keep track of Volunteer Hours
- _____ Share November's newsletter with your Board
- _____ Submit Merit Award form to Council at Windsor Woods Elementary
- _____ Submit Principles of American Citizenship Nomination to Council by December 3rd— November's Character Trait is Respect
- _____ Consider not to hold December meeting; or hold hospitality event instead
- _____ Visit Council Website; www.vbpta.org